

Moving Checklist

4 weeks prior to moving day

- Set up your moving date or get moving quotes
- File change of address (U.S. Post office, Utilities, etc)
- Cable/satellite service
- Home phone service
- Electricity service
- Gas/propane service
- Gym membership
- Recycling pickup service
- Trash removal service
- Water/sewer department
- Home security system
- Internet service
- Banks (auto loans, checking accounts, credit cards, home equity, mortgage, savings account)
- Babysitter/child care
- Pet sitter/pet day care (please have pets out of the way during your move)
- Lawncare service
- Insurance providers (auto, home, life, health)
- New business cards (new address)
- Retirement plan holders
- Passports
- Schools (Get copies of transcripts)
- Swimming pool maintenance service
- Veterinarian (Get records and recommendations)
- Water delivery service (Crystal springs, Clear springs, etc)

3 weeks prior to moving day

This is the best time to purge your unneeded items, so you don't have to pay to have these items moved or stored. Good places that accept donations are Wounded Warrior Project, Salvation Army, Goodwill, Avdaonline.org (Aid to victims of domestic abuse), and friends or family.

Start packing your first box

You'll need access to certain items almost immediately after you arrive at your new home. These items all need to be packed in specially marked boxes with bright markings to be easily distinguished from the other boxes.

Items to put in the open first box include:

- Hardware (Bolts and screws)
- Paper plates and cups
- Eating utensils
- Coffee and coffee maker/ filters
- Dish soap
- Pet food and bowls
- Tea kettle
- Tooth paste/brush
- Hair dryer and hygiene products

Helpful resources for packing:

- Markers or box labels
- Moving boxes
- Packing paper
- Bubble wrap
- Packing tape
- Scissors or utility knife

Items NOT to pack:

- Aerosols
- Flammables
- Hazardous material
- Chemicals
- Cleaning supplies
- Lawn fertilizer
- Gas/oil
- Antifreeze
- Lighter fluid
- Tiki torch fuel
- Open liquids of any kind

If you are hiring us to do your packing, you can relax knowing we will take care of everything for you. However, if you choose to do your own packing, don't wait until the last minute. Pack a little each day of items you don't use on a daily basis. This will reduce stress and help make an overwhelming job manageable. When packing, avoid packing items such as medications, important paperwork, keys, or contracts that need to stay in your possession at all times. If any of these items are packed on a truck, you won't have access to them until the job is finished.

2 weeks prior to moving day

Return leased or rented items before your move

- Cable/satellite receiver boxes, remotes, satellite dish
- Cable/DSL modems
- Carpet shampooer
- Return DVD and video game rentals
- Return library books
- Tool rentals (Ace hardware, Home depot, Lowes)
- Trash cans/recycle bins

Retrieve items from service shops

- Clothing at dry cleaners, tailors
- Tools and equipment (lawn mower, pressure washer, edger, saws, etc)
- Return items lent to friends and neighbors

Open bank accounts near your new address

To avoid losing valuable papers, jewelry, or sentimental items, you may need to open a new account or safe deposit box at the same time to have them already moved and in a safe place.

1 week prior to moving day

Confirm your upcoming relocation with the movers and double check your dates with your real estate agent, leasing agent, bank loan, and insurance companies.

When you schedule for the electric and home services to be transferred, make sure to have them turned off the day after you move out.

For the day of, we recommend having pets and children out of harm's way while the movers are there moving heavy furniture and equipment. Schedule appointments ahead of time for childcare and pet resorts. It's also a good idea to have easy finger foods, like sandwiches or pizza, for easy clean up on the move.

Moving Day

Get an early start. Go ahead and get your cup of coffee in. The movers are on the way and ready for a full day to tackle your moving job.

If you are moving long distance, make sure you have your gps and motel reservations ready and waiting. And make absolutely sure that you have your cell phone(s) and tablet charged and ready to go. Also be sure to exchange phone numbers with yourself and your moving truck driver who will typically be the job supervisor.

Make sure you are available or have someone available for any questions the movers may have.

Last Minute Reminders

Before you leave your old house, do a walkthrough with the movers to make sure everything is loaded on the truck and out of the home. Walk around the outside for any outdoor furniture or garden hoses that may have been forgotten.

Once everything is on the moving truck, you are ready to leave the keys and garage door remotes for the new owners.